



Section 1 Student details

Title (Mr/Mrs/Ms) _____

Family name _____

Other names _____

Gender _____

Date of birth _____

Passport Number _____

Passport Date of issue _____

Passport Date of expiry _____

Nationality _____

Country of Residence _____

Address _____

City _____

Postcode _____

Country _____

Tel _____

Mobile _____

Email _____

Section 2 Parents or Guardian details

Title (Mr/Mrs/Ms) _____

Family name _____

Other names _____

Relationship to student _____

Contact Address (If different from above) _____

City _____

Postcode _____

Country _____

Tel _____

Mobile _____

Email _____

Section 3 Source of Funds

How do you intend to fund your studies?
() Self () Family () Employer* () Sponsor*

*Name of employer or sponsor:

Section 4 MCC Course selection

Pre-U Foundation programme

Business Law

Engineering Computing

Extended Diploma in Business & Enterprise

Academic English (12 months) Academic English (08 months)

MBA

Postgraduate Diploma in Business Management

Please specify start date

February June

September

Please provide the name of the degree programme you intend to study at University after completing Pre-U Foundation: _____

University 1st Choice

University 2nd Choice



Section 5 Education History

Institution Name & Country	Qualification Title	Grade	Dates From -To

Section 6 English Language Qualifications

Qualification Title	Grade	Issue Date

Section 7 Employment And Work Experience (Most recent first)

Employer's Name & Address	Role & Brief Description Of Duties	FT or PT	Dates From -To

Section 8 Personal Statement

Your personal statement should cover topics such as your reasons for applying to your desired programme(s), your previous educational and employment experiences, personal qualities, future goals and career aspirations.

Please continue on a separate sheet if necessary and attach it with this form.

Section 9 References

All applicants must provide at least one academic referee. The referee should not be a friend or family member.	
First Referee	Second Referee
Full Name	Full Name
Occupation	Occupation
Relationship	Relationship
Address	Address
Tel No.	Tel No.
Email	Email

Section 10 Marketing Monitoring

Please indicate how you heard about Malta City College:

- Friend
 Exhibition/Seminar
 Website
 Agent

Please provide Agent Name _____

Section 11 Special Consideration

Do you have any disability?

No Yes If yes, please provide further details below:

Section 12 Travel and medical insurance

The full cost of Insurance will be added to the invoice unless proof of alternative adequate cover is included with the application

I have my own insurance and enclose a copy

Section 13

Have you ever been refused entry or leave to remain in Malta or EU?

Yes No if yes, please provide details _____

Have you ever previously studied in Malta?

Yes No if yes, please provide details _____

Do you have any unspent criminal convictions?

Yes No if yes, please provide details _____

Section 14 Declaration & Terms and Conditions

- Admission to Malta City College is open to all individuals regardless of gender, race, religion, or nationality. Selection of admission is based on an overall assessment of the individual's potential. The college reserves the right to reject an application and to review a student's progress periodically. The college may at its discretion, cancel a student registration for lack of academic progress, failure to honour fees payable or failure to abide by the Rules and Regulations of Malta City College.
- Fees payable for the academic year are as set out in the Fees Schedule. Please note that fees are normally reviewed on an annual basis and that the fees indicated on the current fees schedule may not be the fees applicable for subsequent semesters/terms. For the avoidance of doubt, Malta City College has the right to revise the fee payable.
- All fees are payable in advance. Full settlement of first year fee is required upon acceptance of offer or by the intake date and according to the due dates for subsequent semesters as stated in the payment schedule.
- Payment of fees must be made by bank transfer.
- Fees paid are not transferable and not refundable except in the circumstances set out below and provided that a request in writing for such refund is received. Any refund of fees or part thereof is subject to the following:
 - a. Health Insurance fee are not refundable under any circumstances.
 - b. The college Refund Policy states that the deposit can only be refunded if you provide evidence that your application for a student visa has not been accepted for the year of entry for which the offer was made. The college will deduct €250 administration charges and the remaining tuition fee will be refunded within 6 weeks.
 - c. If you defer the offer of place to the next academic intake, your deposit will be transferred to the new intake of entry. It will only be refunded if you provide evidence that your application for a student visa has not been accepted for that year.
 - d. If you fail to register, your deposit cannot be refunded or transferred. Please be aware that the college is required to notify Immigration Authorities if students have not registered by the close of registration.
 - e. All refund whether of fees, deposits or whatsoever payments, shall be free of interest and shall be subject to the right of set-off by Malta City College against any fees or whatsoever payments due and owing to Malta City College.
 - f. For all semesters, all fees are payable in advance and must be fully paid before or by the start date of the semester. An administrative charge of €100 per week will be imposed commencing from the third week of the semester if payment in full is not received by the due date of each week or part thereof delayed. Malta City College reserves the right to review the status and to take such necessary action as Malta City College deems fit if payment is not received by the end of the fourth week of the semester. Such action may include the barring of the student from classes, examinations and facilities, suspension or termination of the student. In such circumstances, Malta City College further reserves the right and shall be entitled to defer the marking of any examination paper, and to withhold all certificates and records of the student. No student with outstanding debt shall be permitted to graduate.
 - g. In the event that a student is expelled or is suspended or discontinues the programme due to misconduct or any disciplinary matter or the nonattainment of academic requirement, there shall be no refund of fees paid.
- The award of scholarships, bursaries, grants, waivers, or financial assistance is at to the absolute discretion of Malta City College.
- I declare that the information I have supplied on and with this form is complete and correct
- I agree to abide above Terms & Conditions.
- Please note if any information is withheld or misrepresented, we reserve the right to withdraw your Application and / or any Offer made.



MALTA CITY COLLEGE

Malta City College,
International Admissions,
6A Highrise Building Triq l-imradd Ta Xbiex, Malta
P: +356 27202121
E: international@maltacitycollege.edu.mt
W: www.maltacitycollege.edu.mt

Section 15 Declaration

-I declare that the information I have supplied on and with this form is complete and correct
-I agree to abide by the Cancellation and Refund Policy

Please note if any information is withheld or misrepresented, we reserve the right to withdraw your Application and / or any Offer made.

Signature of Student: _____ Date: _____

Please return this completed form with copies of the documentation required by email attachment to international@maltacitycollege.edu.mt or by post to Malta City College, International Admissions, 6A Highrise Building Triq l-imradd Ta Xbiex, Malta

Section 16 Office use only

Application Ref No. _____

Bursary Yes No if yes, €

Offer	Statement	English	Academic	References
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Notes